

RED Alert: Week of September 7, 2009

NEW/UPDATED ITEMS

- *Administrative Circulars Posted to the District Website
- *Principal's Certification of Graduates Reminder
- *2009-10 Progress Reporting Period End Dates For Elementary Schools

REMINDER ITEMS

- *2009-10 Budget Act Revising the CAHSEE Requirement for Students with Disabilities
 - *California Launches New Website About the STAR Program for Parents and Educators
 - *Upcoming/Continuing Testing Windows
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Administrative Circulars Posted to the District Website NEW

The following circulars have been posted to the district website:

Administrative Circular No. 14 *Spring 2010 STAR Program Information* is available at <http://www.sandi.net/staff/circulars/0910/ac014.pdf>.

Administrative Circular No. 15 *Completion of Online Surveys and Data Entry Required for CALPADS and the CBEDS-OPUS Report* is available at <http://www.sandi.net/staff/circulars/0910/ac015.pdf>.

Principal's Certification of Graduates Reminder NEW

A *Principal's Certification of Graduates* form **must be completed after each graduation event** (e.g., mid-year, June commencement, **end of Summer School**, and October 1). **Due dates specific to each graduation event are listed in the Graduation Documents section of the SIS Annual Calendar.** This timeline is available online at <http://www.sandi.net/depts/it/SISAnnualCalendar.pdf>.

The *Principal's Certification of Graduates* form serves as an assurance that:

1. a) All students receiving diplomas have completed all graduation requirements,
b) Students who did not meet all graduation requirements but received a diploma were granted waivers by the principal, **and**
c) Graduation status data have been correctly entered into the district's data system.

OR

2. There were no students who received diplomas at this graduation event.

Per Administrative Procedure 4770, waivers to the District graduation requirements may be granted in specific cases with compelling circumstances. Principals have the authority to grant waivers and will make the determination on a case-by-case basis. (Note: The CAHSEE graduation requirement is state-mandated and may not be waived by the principal.) The names of all students granted waivers as well as student ID numbers, specific graduation requirement(s) waived, and rationale for the waiver must be listed on the *Principal's Certification of Graduates* form.

The certification form must be signed by the principal and copies must be provided to the Chief Secondary School Improvement Officer and the Research and Evaluation Division.

For additional information, please refer to Administrative Circular No. 102 (posted June 10, 2008) on the District's website. An electronic version of the *Principal's Certification of Graduates* form is available online at http://www.sandi.net/staff/circulars/0708/ac102_2.doc.

2009-10 Progress Reporting Period End Dates For Elementary Schools **NEW**

In 2009-10, the district will continue to use three standard progress-reporting periods at the elementary school level. The length of the first reporting period remains the same and is aligned with the district's at-risk student timeline, which requires parent notification for students at risk of not meeting grade-level standards. The second reporting period was extended in 2006-07 and will remain that way for 2009-10 to allow for more instructional time between the end of the first and second reporting periods.

The chart below provides progress reporting period end dates for the 2009-10 academic year.

2009-10 PROGRESS REPORTING PERIOD END DATES

	Reporting Period 1	Reporting Period 2	Reporting Period 3
Traditional	November 6, 2009	March 5, 2010	June 21, 2010
Year-Round	November 6, 2009	March 19, 2010	July 21, 2010

Beginning in the 2008-09 school year, all district elementary schools converted to using Standards Based Report Cards (SBRCs) instead of the traditional progress report cards. Schools print the SBRC report cards at their sites and no longer need to complete/submit scan sheets to the IT Operations Department.

If you have any questions regarding SBRCs, please contact the Instructional Support Services Division at 619-725-7224.

2009-10 Budget Act Revising the CAHSEE Requirement for Students with Disabilities

REMINDER

As a result of the latest Budget Act, commencing with the 2009-10 school year, an eligible student with a disability who has an IEP or Section 504 Plan is not required to pass the CAHSEE as a condition of receiving a high school diploma. **Students with disabilities will continue to take the CAHSEE in grade ten for purposes of fulfilling the requirements of the federal No Child Left Behind Act of 2001.** This exemption shall last until the State Board of Education either implements an alternative means for students with disabilities to demonstrate achievement in the standards measured by the CAHSEE or determines that an alternative means assessment to the CAHSEE is not feasible.

Section 60852.3 of California *Education Code* can be accessed on the Official California Legislative Information Web page at <http://www.leginfo.ca.gov/calaw.html>.

California Launches New Website About the STAR Program for Parents and Educators

REMINDER

The California Department of Education (CDE) and the State Board of Education (SBE) have launched a new website to help parents and teachers gain a clearer understanding of the STAR Program. The new CDE STAR website can be located at <http://www.starsamplequestions.org/>. The website features dozens of released test questions that students have faced at each grade level as well as a parent guide for each grade level.

Upcoming/Continuing Testing Windows **REMINDER**

California High School Exit Examination (CAHSEE): October 6 and 7, 2009 for Grade 12 (students in the Class of 2010) and Adult Education students ONLY. For questions regarding the CAHSEE, please call 619-725-7061.

CELDT Annual Assessment: September 8, 2009 - October 21, 2009 for Grades K-12. Beginning September 16, sites may enter preliminary scores for Initial Identification in Zangle. For questions regarding the CELDT, please call 619-725-7059.

Gates-MacGinitie Reading Test (GMRT): September 28, 2009 - October 2, 2009 for Grades 3-10. Materials will be available for pick up in Annex 10 at the Eugene Brucker Education Center beginning September 21, 2009 between 7:30 a.m. and 4:30 p.m. For questions regarding the Gates-MacGinitie, please call 619-725-7165.

Harcourt Inventory: September 8, 2009 - October 2, 2009 for Grades 1-5. Materials were delivered via truck delivery during the week of August 31, 2009. Instructions for test site coordinators were included with the materials delivered to sites. For questions regarding the Harcourt Inventory, please call 619-725-7148.

On Demand Writing: September 8, 2009 - October 2, 2009 for Grades K-8. Writing prompts and instructions were emailed to principals the week of August 31, 2009. The On Demand Writing documents are also posted in *DataDirector* under the "Assessments" tab. For questions regarding the On Demand Writing test, please call 619-725-7165.

WRAP/DRA: September 8, 2009 - October 2, 2009 for Grades K-2. Information packets were mailed to principals during the week of August 31, 2009. Teachers will be able to enter WRAP/DRA results in *DataDirector* for their classroom until October 9, 2009. Job aids with step-by-step instructions for entering results in *DataDirector* were provided in the principals' information packets. For questions regarding the WRAP/DRA, please call 619-725-7148.

Upcoming Nuts & Bolts Training Sessions REMINDER

California English Language Development Test (CELDT)

All schools (A-J), Tuesday, September 15, 2009, 3:30 p.m. - 5:00 p.m. at the Ballard Parent Center

All schools (K-Z), Thursday, September 17, 2009, 3:30 pm. - 5:00 p.m. at the Ballard Parent Center

California High School Exit Examination (CAHSEE): Tuesday, September 29, 2009, 2:30 - 4:00 p.m., Ballard Parent Center in Old Town.

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