

## Decision to Retain or Promote Form: Directions for Completion Grade 8 (Middle/Junior High)

Fill in all the student and school information in the gray box at the top of the form, including when the form was completed. The following are instructions for completing the Assessment Results and Retention/Promotion Decision sections.

### ASSESSMENT RESULTS

#### Literacy Assessments

**Degrees of Reading Power (DRP)** – Report the DRP score and associated expectation level (AAC, B, FB).

**Analytical Reading Inventory (ARI)** – Report the student’s instructional reading level and associated performance level (AAC, B, FB). ARI results are used to confirm students’ reading levels and determine appropriate placement in literacy coursework and at-risk support programs. The ARI **must be administered** during the last month of the school year to students in the categories indicated below. These include Fluent English students and English Learners enrolled in the district three or more years.

- Grade 8 students at all schools who scored near the cut-point of **Below and Above/At/Close to Expectations** on the DRP and are candidates for the ninth-grade two-period literacy block course in 2007-08.
- Students in Grade 8 whose parent(s)/guardian(s) waived them out of taking the DRP.

Additionally, the ARI **may be administered** to any student in Grade 8 for whom the teacher believes the DRP score is not an accurate measure of the student’s reading level. This may include students:

- for whom there appears to have been an administration or scoring problem with the DRP; or
- who have made substantial progress since administration of the DRP.

**California English Language Development Test (CELDT)** – Report the Scale Score from the 2006 CELDT for the English Learner’s overall proficiency level (OPL) and the associated proficiency level (B, EI, I, EA, A).

#### Mathematics Assessments

**Algebra End-of-Course Exam** – Report the student’s Raw Score and the associated performance level from the performance matrix (score + math grade).

### RETENTION/PROMOTION DECISION

Grade 8 is a designated retention grade. Grade 8 students with two or more Fs in core subjects (English, Mathematics, History/Social Science, and/or Science) at the end of the school year, 2006-07, will be retained. Parents/guardians may appeal the retention decision. All students not retained under the parent appeal process will be required to attend summer school. At the conclusion of summer school:

- Students with no Fs will be promoted to the Grade 9 regular program.
- Students with one or more Fs will be placed in the Ninth-Grade Intervention Program.

Students may be retained at any grade level if they are performing Far Below Expectations on the Literacy/English Language Development assessment and they have not participated in recommended interventions.

Based on assessment results and retention/promotion cut-points, determine whether the student is Above/At/Close To, Below, or Far Below Expectations. Complete the “Retention/Promotion Decision” section:

- If the student’s assessment results indicate the student is Above/At/Close To Expectations, check the correct line.
- If the student’s assessment results indicate the student is Below or Far Below Expectations, but **will be promoted** to the next grade, check the appropriate line and select the recommended interventions.
- If the student’s assessment results indicate the student is Far Below Expectations and **will be retained** in the current grade, check the correct line and select the recommended interventions.

Sign the form and submit to the principal for signature and appropriate distribution.