

Decision to Retain or Promote Form: Directions for Completion Grades 6-7 (Middle/Junior High)

Fill in all the student and school information in the gray box at the top of the form, including when the form was completed. The following are instructions for completing the Assessment Results and Teacher Retention/Promotion Decision sections.

ASSESSMENT RESULTS

Literacy Assessments

Degrees of Reading Power (DRP, Gr. 6-7) – Report the DRP score and associated expectation level (AAC, B, FB).

Analytical Reading Inventory (ARI, Gr. 6-7) – Report the student’s instructional reading level and associated performance level (AAC, B, FB). ARI results are used to confirm students’ reading levels and determine appropriate placement in literacy coursework and at risk support programs. The ARI **must be administered** during the last month of the school year to students in the categories indicated below. These include Fluent English students and English Learners enrolled in the district three or more years.

- Grade 6 students at middle schools who scored **Far Below Expectations** on the DRP and are at risk of retention.
- Grade 7 students at junior high schools who scored **Far Below Expectations** on the DRP and are at risk of retention.
- Students in Grade 6-7 whose parent(s)/guardian(s) waived them out of taking the DRP.

Additionally, the ARI **may be administered** to any student in Grades 6-7 for whom the teacher believes the DRP score is not an accurate measure of the student’s reading level. This may include students:

- for whom there appears to have been an administration or scoring problem with the DRP; or
- who have made substantial progress since administration of the DRP.

California English Language Development Test (CELDT, Gr. 6-7) – Report the Scale Score from the 2006 CELDT for the English Learner’s overall proficiency level (OPL) and the associated proficiency level (B, EI, I, EA, A).

Mathematics Assessments

Pre-Algebra Readiness Test (MDTP, Gr. 6) – Report the student’s Raw Score and the associated performance level from the performance matrix (score + math grade).

Algebra Readiness Test (MDTP, Gr. 7) – Report the student’s Raw Score and the associated performance level from the performance matrix (score + math grade).

RETENTION/PROMOTION DECISION

Based on assessment results and retention/promotion cut-points, determine whether the student is Above/At/Close To, Below, or Far Below grade level. Complete the “Retention/Promotion Decision” section as follows:

- If the student’s assessment results show the student is Above/At/Close To Expectations, check the correct line.
- If the student’s assessment results indicate the student is Below or Far Below Expectations, but **will be promoted** to the next grade, check the appropriate line and select the recommended interventions.
- If the student’s assessment results indicate the student is Far Below Expectations and **will be retained** in the current grade, check the correct line and select the recommended interventions.

Sign the form and submit to the principal for signature and appropriate distribution.